

**SULLIVAN COUNTY DISTRICT ATTORNEY'S OFFICE**

**PUBLIC RECORDS REQUEST FORM**

*The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.*

**To:** Public Records Request Coordinator  
Office of the District Attorney General  
P.O. Box 526  
Blountville, Tennessee 37617

**From:** \_\_\_\_\_  
[Full name of Requestor]

Address of residence of Requestor to establish citizenship in State of Tennessee:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Address to which Requestor wishes required written response by the District Attorney's Office to be mailed:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Is the requestor a Tennessee citizen?**  Yes  No

**Request:**  Inspection (The TPRA does not permit fees or require a written request for inspection only.)

Copy/Duplicate

If costs for copies are assessed, the requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs? If so, initial here: \_\_\_\_\_.

Note: Payment in advance will be required when costs are estimated to exceed Twenty-Five Dollars (\$25.00).

