SULLIVAN COUNTY DISTRICT ATTORNEY'S OFFICE PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.

Го:	Public Records Request Coordinator Office of the District Attorney General P.O. Box 526 Blountville, Tennessee 37617
rom:	[Full name of Requestor]
	Address of residence of Requestor to establish citizenship in State of Tennessee:
	Address to which Requestor wishes required written response by the District Attorney's Office to be mailed:
	Is the requestor a Tennessee citizen? □ Yes □ No
Request	Inspection (The TPRA does not permit fees or require a written request for inspection only.)
	Copy/Duplicate
	If costs for copies are assessed, the requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs? If so, initial here: Note: Payment in advance will be required when costs are estimated to exceed Twenty-Five Dollars (\$25.00).

Delivery preference: □ On-Site Pick-U	Jp □ USPS First-Class Mail
□ Electronic	
□ Other:	
Records Requested:	
Provide a detailed description of the record record; (2) timeframe or dates for the record key words related to the records. Under the sufficiently detailed to enable a governmental sought. As such, your record request must records custodian responding to the request are seeking. The TPRA does not require record or create or recreate records that do not exist.	ds sought; and (3) subject matter or the TPRA, record requests must be I entity to identify the specific records provide enough detail to enable the t to identify the specific records you ards custodians to compile information
Signature of Requestor	Date Submitted
Signature of Public Records Request Coordinator	Date Received